

# 2020 year-end giving deadlines



Don't miss your chance to create a positive impact in our community.

## Check or Stock Certificate

Postmark on or before 12/31/20

## Special Securities

Deadline: 12/1/20

Call the Donor Services Department if you need assistance with the following items: Private Stock, Tendered Stock, or Restricted Stock.

## Mutual Funds\*

Deadline: 12/4/20

Submit a completed letter of instruction to the firm holding the fund shares and send a copy to [donorservices@ghcf.org](mailto:donorservices@ghcf.org).

## Grant Recommendations

Deadline: 12/7/20

Due to high volume, grants requested after this date might not reach their destination by the close of the year.

## Securities\*

Deadline 12/17/20

Submit a completed letter of instruction to the firm holding your stock and send a copy to [donorservices@ghcf.org](mailto:donorservices@ghcf.org). Allow your financial institution 5-7 days for processing.

## Wire Transfer\*

Deadline: 12/17/20

Instruct your financial institution to wire funds with a copy to [donorservices@ghcf.org](mailto:donorservices@ghcf.org). Allow your financial institution 3-5 days for processing.

Wire to: JP Morgan Chase, N.A.  
Houston, TX | ABA# 021000021  
For credit to:  
Greater Houston Community  
Foundation  
A/C# 849170287

## Charitable IRA Distributions

Under IRS rules, IRAs may NOT make charitable distributions to a Donor Advised Fund (DAF). Please do not have your IRA custodian send a distribution to your DAF as that may be treated as a taxable distribution to you.

\*Cash or securities must be received into the GHCF account by 12/31/20 in order to be treated as a 2020 charitable gift. Please contact [donorservices@ghcf.org](mailto:donorservices@ghcf.org) to ensure your intended gift is properly credited.

## Donor Services

[donorservices@ghcf.org](mailto:donorservices@ghcf.org) | 713.333.2210

*Together, we are proudly*  
**one community.**